



2023 Livestock Project Checklist

Market and Show Rules for Youth Exhibiting at the Antrim County Fair

General Exhibitor Requirements

Only youth who are enrolled members of an Antrim County 4-H Livestock Project may exhibit in 4-H Market Classes and sell at the Antrim County Fair 4-H Auction.

1. Youth exhibitors must sign and uphold a contract upon registering their animal (See the section titled "Registration Requirements" for contract deadlines).
 - ☐ The original Contract must be included in the Livestock Record Book.
 - ☐ A copy of the Contract needs to be submitted to the MSUE office within two weeks of possession of the animal.
 - ☐ A copy of the Contract stays with you for your personal records.

2. Attendance at (one) mandatory Project Review Meeting for all 4-H Livestock Project exhibitors. The meeting will take place in January of the program year. An additional meeting in March will be held for exhibitors who were not registered at the beginning of the calendar year.

Youth who do not attend the mandatory project review meeting will not be eligible to market their animal(s) at the current year fair.

- ☐ March Project Review Meeting attendance

3. Each youth exhibitor who markets an animal is required to participate in one Livestock Clinic for every two registered market animals. Youth with 1-2 animals must attend 1 clinic. Youth entering 3-4 animals must attend 2 clinics.

Youth must complete the clinic(s) before **July 15 of the current program year.**

Youth who do not complete the necessary clinic requirement(s) by **July 15, 2023** will not be eligible to market their animal(s) at the current year fair.

- ☐ Livestock Clinic _____ topic/location _____ date

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Youth exhibitors will document completion of clinic requirements by submitting an attendance form to the Antrim County MSU Extension Office. The 4-H Program Coordinator will provide these forms to youth exhibitors and club leaders at the mandatory project review meeting in January.

The following list is an example of acceptable clinic workshops:

- Statewide Livestock Showmanship/Animal Husbandry workshops
- Exploration Days workshops related to animal science/care/show
- Countywide or Regional workshops, etc.

4. Youth exhibitors participating in a Market Livestock Project(s) are required to serve at least two hours of Barn Duty per project in any exhibit area and participate in one Work Bee at the Antrim County Fairgrounds. Youth exhibitors must check-in and check-out for both Barn Duty and Work Bee duty.

Youth exhibitors who do not meet this requirement must go before the Antrim County 4-H Leaders Council to explain their reason for not fulfilling their obligation. The Council will then make a determination regarding the exhibitor's eligibility to participate in the market livestock show and auction.

- | | |
|---|---|
| <input type="checkbox"/> Barn Duty _____ date | <input type="checkbox"/> Barn Duty _____ date |
| <input type="checkbox"/> Barn Duty _____ date | <input type="checkbox"/> Barn Duty _____ date |
| <input type="checkbox"/> Work Bee _____ date | |

5. Youth exhibitors participating in a Market Livestock Project(s) for the Antrim County Fair are required to complete a Livestock Record Book for each project.
- Record Book(s) to the MSU Extension office by the **Tuesday, August 1, 2023** – the week prior to the start of the fair.
 - Youth exhibitors who fail to deliver Record Books before Tuesday of the week prior to the start of the fair will not be eligible to market their animal(s).
 - Youth exhibitors will be allowed to collect their Record Books in order to finalize all additional Market Information (Final Weight and Sale Price) following the Livestock Auction on Friday evening.
 - Youth exhibitors must then return the finalized Record Books to the Exhibit Building no later than **5:00 pm on Saturday, August 12, 2023.**
 - The Livestock Record Book format is dependent on the exhibitor's age (see page 9).
 - ☐ Junior (8-11 years of age)
 - ☐ Intermediate (12-14 years of age)
 - ☐ Senior (15-19 years of age)

The 4-H Program Coordinator will provide a final checklist of record book requirements at the mandatory project review meeting in January.

- ☐ Cover (*4-H member name, Club name, Animal species*)
- ☐ Livestock Contract (*Specie, Breed, Tag color and number, Signatures*)
- ☐ Record Book Contract (*Name, Club name, Project Leader, Signatures*)
- ☐ Project Information (*Name/description of animal, ID number, birth date, ownership date, estimated beginning value of animal*)
- ☐ Project Goals (*Include date completed and anticipated income*)
- ☐ Feed Record (*Indicate feed and costs – if no costs incurred, make note*)
- ☐ Expenses Record (*If no additional expenses incurred, make note*)
- ☐ Weight Record (*Must have minimum Beginning and Final weights*)
- ☐ My Project Animal (*Tag number, Sex, Breed, Date acquired, Beginning weight, Final weight*)
- ☐ Projected Income/Total Expenses (*Calculate formulas*)
- ☐ Breakeven Price (*Calculate formulas*)
- ☐ Project Efficiency (*Calculate formulas*)
- ☐ Project Reflection (*Complete answers*)
- ☐ Project Supplement (*Complete*)
- ☐ Photos (*Must have minimum Beginning and Final photos*)

Livestock Record Book Workshop will be held in March.

☐ March Record Book Workshop _____ date

6. Youth exhibitors participating in a Small Animal Market Livestock Project(s) must prepare a Livestock Exhibitor Card. These cards will be available in exhibitor registration folders at fair check-in. The Livestock Exhibitor Card is to include the requested information about the project. In addition, youth may display an optional poster in the small animal barn with their animal.

Youth exhibitors are required to have the exhibitor card displayed prior to 9:00 AM, the first day of the fair. Failure to display the card will result in the removal of the animal from the fairgrounds and make the animal ineligible for the auction.

☐ Livestock Exhibitor Card _____ species ☐ Livestock Exhibitor Card _____ species
☐ Livestock Exhibitor Card _____ species ☐ Livestock Exhibitor Card _____ species

7. Youth exhibitors participating in a Medium or Large Animal project(s) must submit an Educational Poster for each of their project(s).

Youth exhibitors must display the poster in the barn over their animals' stalls prior to 9:00 AM, the first day of the fair. Failure to display the poster will result in the removal of the animal from the fairgrounds and make the animal ineligible for the auction.

Information on the poster should include:

- ☐ 4-H member name
- ☐ Club name
- ☐ At least one interesting fact about your animal
- ☐ A picture
- ☐ Name of the animal
- ☐ Breed of the animal
- ☐ Beginning weight
- ☐ Ending weight
- ☐ Rate of gain of the animal (page 5 from Record Book)

Youth exhibitors are required to have the Educational Poster displayed prior to **9:00 AM, Wednesday, August 9, 2023.**

☐ Educational Poster _____ species ☐ Educational Poster _____ species
☐ Educational Poster _____ species ☐ Educational Poster _____ species

8. Youth exhibitors must abide by all rules in the Michigan 4-H Code of Conduct. Violation of 4-H rules will be subject to review by the 4-H Program Coordinator and Antrim County 4-H Leaders Council.
9. Any situation, or decision regarding the 4-H Market Livestock Project not covered by the project rules or these general rules will be directed to the 4-H Program Coordinator and put before the Antrim County 4-H Leaders Council for their consideration and cooperation.

Registration Requirements

1. Youth exhibitors must enroll in 4-H Online with a club before submitting their Market Project Contract.
 - ☐ 4-H Online registration
 - ☐ Club registration
2. Youth exhibitors may enroll four market animals per year with any combination of animal projects; however, exhibitors can only market one project class per project animal. Youth exhibitors cannot market the same project in more than one county. Please reference the Project Classes in the “Weight Guidelines” when considering specific market livestock animal projects.

<input type="checkbox"/> Market Beef – <input type="checkbox"/> Dairy <input type="checkbox"/> Feeder	<input type="checkbox"/> Ducks
<input type="checkbox"/> Market Dairy – <input type="checkbox"/> Dairy <input type="checkbox"/> Feeder	<input type="checkbox"/> Geese
<input type="checkbox"/> Market Sheep	<input type="checkbox"/> Turkeys
<input type="checkbox"/> Market Goat	<input type="checkbox"/> Market Chickens – <input type="checkbox"/> Meat <input type="checkbox"/> Production
<input type="checkbox"/> Market Swine	<input type="checkbox"/> Rabbits
<input type="checkbox"/> Other Large – _____	<input type="checkbox"/> Other Small – _____
3. The following list outlines contract deadlines for market livestock contracts:
 - ☐ Market Livestock Contracts for Steers and Production Chickens must be submitted by **January 23, 2023. No exceptions.** (Exhibitors must be at least 12 years old on January 1, 2023 – per 4-H age policy).
 - Intermediate showman ages 12 or 13 must have completed at least one 4-H market project in previous years.
 - ☐ All additional Market Livestock contracts must be submitted by **May 15, 2023. No exceptions.**
 - ☐ Possession date must be calculated backwards from the current year’s fair check-in date. (Ex. chickens should be at least 7 but no more than 8 weeks old. Ages are maximums based on exhibitor check-in dates. Length of possession is based on getting birds as day old.)
 - ☐ All tag numbers are due to the MSUE office within two weeks of possession date **(Steer by February 1, 2023, all other animals by May 31, 2023). No exceptions.**

Weight Guidelines for Animals at Time of Weigh-in for Antrim County Fair

Large Animal Projects (All steer must have double ties, one neck chain and a halter)

Market Contract due date: January 15, 2023– No Exceptions.

Project Classes	Project Animal	Weight	Qualifying Age	Birth Date	Possession Date
	Steer–Beef	900 lbs. min	Born on/or after January 1 of the previous year	January 1, 2022	January 1, 2023
	Steer–Dairy	750 lbs. min	Born on/or after January 1 of the previous year	January 1, 2022	January 1, 2023

Medium Animal Projects

Market Contract Due Date: May 15, 2023 – No Exceptions.

Project Classes	Project Animal	Weight	Qualifying Age	Birth Date	Possession Date
	Feeder–Beef	350 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023
	Feeder–Dairy	350 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023
	Goat–Meat	50 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023
	Goat–Dairy	50 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023
	Sheep*	95 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023
	Swine	210 lbs. min.	Born on/or after Jan. 1 of current year	January 1, 2023	May 1, 2023

*shown without halter and Cadet shown with halter

Small Animal Projects

Market Contract Due Dates:

Production Chickens: January 23, 2023 – No Exceptions.

All other Small Animals: May 15, 2023 – No Exceptions.

Note: Animals must be the same Sex, Variety (Color), and Breed – except if showing Turkeys with a Tom and Hen.

Project Classes	Project Animal	# in pen	Age	Birth Date	Min Weight	Max Weight
	Rabbits	3	10-12 weeks	May 19-June 2, 2023	3.5 lbs per animal	5.5 lbs per animal
	Chicken-Meat	3	7-8 weeks	June 16-23, 2023	4 lbs per bird	6 lbs per bird
	Chicken-Production	5	24-32 weeks	Dec 30, 2022 – Feb 24, 2023		
	Turkeys-Hens	2	20 weeks	March 18-24, 2023	15 lbs per bird	
	Turkeys-Toms	2	20 weeks	March 18-24, 2023	15 lbs per bird	
	Turkeys-(1) Hen/(1) Tom	2	20 weeks	March 18-24, 2023	15 lbs per bird	
	Ducks	3	15-20 weeks	Mar 18-Apr 28, 2023	4 lbs per bird	
	Geese	3	20 weeks	March 18-24, 2023	8 lbs per bird	
	Guinea Hens	3	16-18 weeks	April 7-21, 2023	8 lbs per bird	
	Pheasants	3	12-16 weeks	Apr 21-June 2, 2023		
	Quail	12	Max 4 months	April 11-17, 2023		
	Partridge	6	Max 4 months	April 11-17, 2023		

Note: Youth exhibitors can only replace an animal with permission from the 4-H Program Coordinator and the 4-H Livestock Committee.
A weight variation of 10% of the animal lost will be the replacement guideline.

Exhibitor Requirements during the Fair and Auction

1. Arrive to weigh-in in a timely manner. Check the Antrim County Fair Book for current check-in and weigh-in times.
 - Large and Medium Animals: May not come off trailers until approved for unloading.
 - Chickens: Must be Pullorum-tested before placement in cages.
 - Rabbits: Require department superintendent inspections before placement in cages.
2. Any animal with internal or external parasites or signs of disease will be sent home by order of the department superintendent.
3. Youth must feed, water, and clean pens before 8:00am and again after 4:00pm each day of the Antrim County Fair. Department superintendents will check pens at 9:00am and 5:00pm each day of the fair.

Not adhering to these requirements will result in the following disciplinary action:

- First Violation [Yellow Ticket]: Verbal Warning.
 - Second Violation [Orange Ticket]: 2 hours of Community Service at the fair.
 - Third Violation [Red Ticket]: Youth exhibitors must go before the Antrim County 4-H Leaders Council to explain their reason for not fulfilling their obligation. The Council will make a determination regarding the exhibitor's eligibility to participate in the Market Livestock Show and Auction.
4. Animals not cared for will be sent home at the discretion of the Department Superintendent. Maintaining clean, safe, and healthy environments for animals throughout each day is expected of exhibitors. Animal(s) must be treated humanely and with respect and provided for their continuous well-being through proper feeding, handling, disease prevention, sanitation and attention to their safety. All Small Animal exhibitors are responsible for appropriate, spill-proof water and feeding bowls.
 5. Youth exhibitors are responsible for the care of their animals until delivered to the buyer. Youth should adhere to withdrawal times for any medicated feed and/or medications administered prior to the fair; questions regarding medications should be directed to the 4-H Program Coordinator, Fair Veterinary, or their 4-H Club Leader.
 6. Youth exhibitors are responsible for delivery of their animal, within a reasonable distance, to a place designated by the buyer. Buyers will specify the processor being used, transport arranged, and/or the destination of the animal after the fair during check-out at the Livestock Auction. Youth exhibitors must follow the Michigan Department of Agriculture & Rural Development Exhibition Requirements for tagging and moving permit requirements.
 7. Neither the 4-H Leaders Council nor the Fair Board will be responsible for any animal left on the grounds after the fair. Youth exhibitors are required to clean pens for large and medium animals after the animal has been removed from the grounds. In the case of small animals, exhibitors must hose down, fold, and put each pen in the exhibit building at the end of the fair.
 8. All youth exhibitors showing and marketing a livestock project at the Antrim County Fair are required to participate in the breakdown and clean-up of the fairgrounds at the conclusion of the fair. Failure to participate may result in the exhibitor's loss of eligibility to participate in the market livestock show and auction the following year.
 9. The market livestock sale will be conducted under the auspices of the Antrim County 4-H Leaders Council.

10. Youth exhibitors must submit Auction Cards to MSU Extension staff no later than **12:00 PM Friday, August 11, 2023**. Writing on the auction card must be legible, and in ink, so the auctioneer can read the card. Failure to submit the Auction Card may result in the exhibitor's loss of eligibility to participate in the market livestock show and auction.
11. A sales commission of 4% of the sale price of each animal sold, plus USDA Pork Promotion Investment fees (.0040 of gross market value) and Michigan Beef Industry fees (\$1 per head), and hauling fees, will be deducted from each livestock exhibitor animal's sale price. The money will be used to cover program expenses.
12. Youth exhibitors will be responsible for sending a thank-you note to the buyer and deliver the plaque within two weeks after plaque availability and prior to receiving their check for the market sale. Checks will be available for mailing after buyer invoices have been paid and confirmation of thank you and plaques have been made by calling the Antrim County 4-H office.
13. Grievances will follow Antrim County Fair rules as stated in their Fair Book: "Any exhibitor may file a complaint regarding conflict of interest of judge, disqualification of an exhibit or exhibitor, behavior of exhibitor, leader or superintendent or eligibility of an exhibit to Antrim County Fair Board postmarked within 10 days of last day of fair. Fair Board will call a special meeting to deal with said complaint and notify exhibitor of findings within two weeks of receipt."
14. Each youth marketing an animal is responsible for supporting the Buyer's Dinner. The cost of the dinner is \$10 per youth exhibitor. Payment must be submitted to the Antrim County MSU Extension office no later than **Friday, July 28, 2023**.

Classes and Awards

1. Showmanship: Age of member is the age he/she will be on January 1 of the current 4-H program year.
2. Showmanship is required for all 4-H market animals.
 - **Senior Showmanship—Member age = 15 years and over**
 - **Intermediate Showmanship—Member age = 12-14 years**
 - **Junior Showmanship—Member age = 8-11 years**
 - If Game Birds are entered, exhibitors must participate in showmanship in a poultry class; all other market exhibitors must complete showmanship for the specie they are marketing.
 - Showmanship classes may be altered at the discretion of the superintendent
 - Medals are awarded for 1st Place in Showmanship classes

Addendum

- The Antrim County 4-H Leaders Council reserves the right to make decisions, up to and including the eligibility to participate, regarding the best interests of the Youth Exhibitors.